

# CCX MFA Security

The following information will guide Commercial Capture Express users through the process of establishing Multi-Factor Authentication. Should there be questions as you proceed through the process, please do not hesitate to contact the Business Services Group at 877-921-7700 or [businessbanking@nebat.com](mailto:businessbanking@nebat.com).

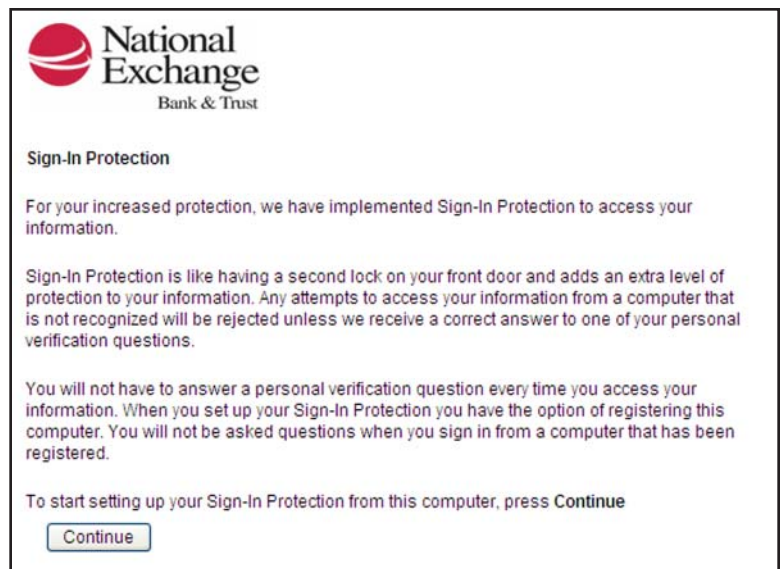
Upon visiting the CCX web site, the user will enter their office and login and press the continue button. This will bring up the screen to the right.

The user will then enter the password, and press "Login."



The user will then see the following screen.

The information shown tells the user about MFA.



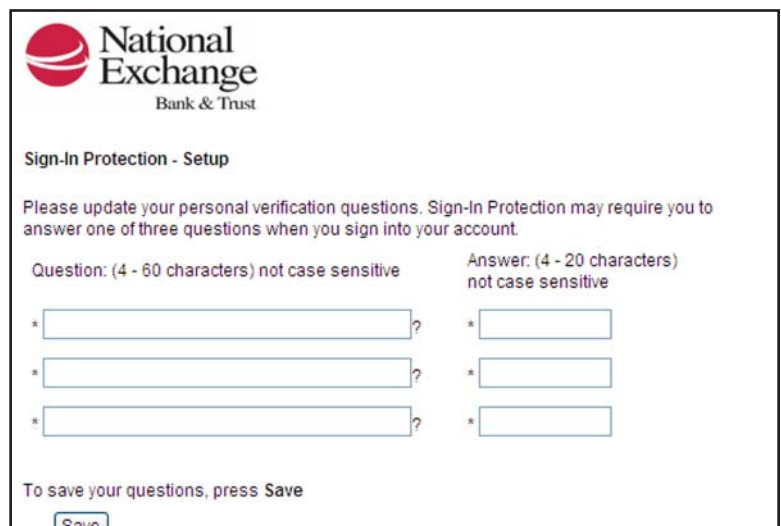
The user will press the continue button and the next screen will appear.

The user will then enter three questions (the answers for which would not be widely known) and the answer for each question.

Sample questions may be but are not limited to:


- What is the name of my favorite pet?
- What year did I graduate from high school?
- What was the first vehicle I purchased?

Once this is complete then the user will press the save button and the following screen will appear.



This screen tells CCX whether the user wants to be asked the authentication questions each time the person logs into that physical computer location.

The user has the option not to be asked these questions on this computer by checking the box.



**Sign-in Protection - Complete**

Thank you, your personal verification questions have been updated.


You may be asked one of these three questions the next time you sign into the application.

You also have the option of registering your computer so you do not have to answer any further personal verification questions by selecting the check box below.

**Do not ask me personal verification questions at this computer**

For your convenience, we will attempt to register your computer. If successful, we will be able to recognize this computer and you will not be asked personal verification questions when signing in from this computer.

The user will then enter a “Website Authentication Phrase” and select a background color and a border color. As the selections are made, the preview will show the user how the selection will appear.



Login: ccxuser   User Name: C. Ustomer   [Profile](#) | [Help](#) | [Logout](#)

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[Update User Profile](#) | [Change Password](#) | [Website Authentication Setup](#) | [System Info](#)

[Home](#)

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[Transactions](#)

[Batch Status](#)

[Reports](#)

[File Exchange](#)

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### Website Authentication Setup

This additional step allows us to display your personal phrase against a unique background color and unique color border that you select below and is displayed in the box labeled “Preview”. The phrase will be displayed before you enter your password. You can verify your unique phrase, color background and color border before proceeding to enter your password.


Please choose a word or phrase that you will be able to recognize when you sign in. Then choose the background color and border color that will be displayed with your phrase. Each time you sign in, you will be presented with this phrase and the background and border colors you have chosen to demonstrate that you are at the authentic Website.


At least 6 characters are required for your phrase.


Click any box in the color grids for your background color and Border Color and the preview will be updated with your selections.

When you have completed click the save button to continue.  
Required Fields are marked with an asterisk(\*)


\* Website Authentication Phrase   
(6 - 80 characters)


Phrase Background Color 


Phrase Border Color 

Preview 

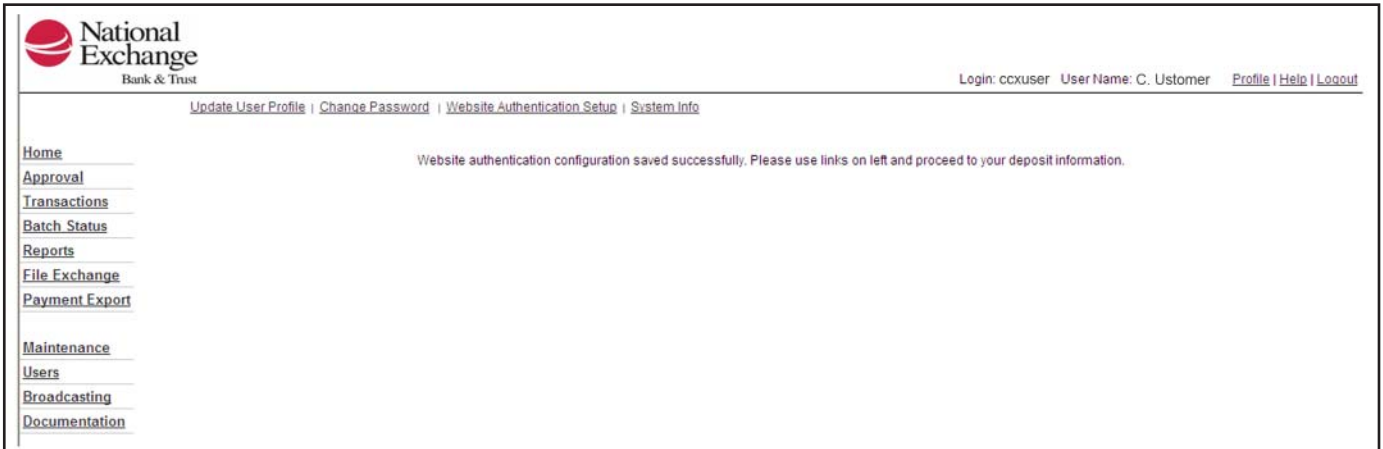
\* Website Authentication Phrase   
(6 - 80 characters)

Phrase Background Color 

Phrase Border Color 

Preview 

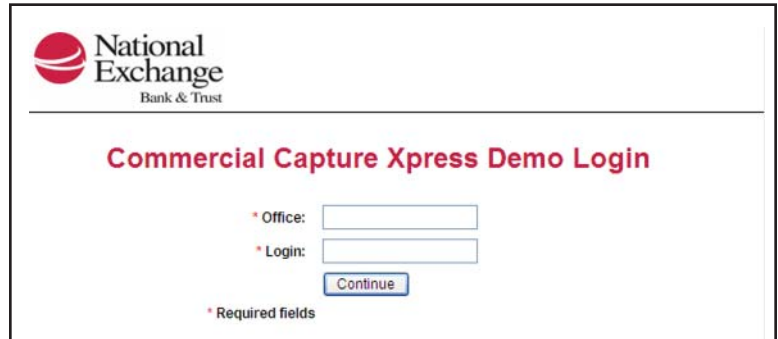
The user will press the save button and will see the following screen.



The screenshot shows the National Exchange Bank & Trust user interface. At the top left is the logo. The top right shows the user's login information: "Login: ccxuser User Name: C. Ustomer" with links for "Profile | Help | Logout". Below this is a navigation menu with links: "Update User Profile", "Change Password", "Website Authentication Setup", and "System Info". On the left side, there is a vertical menu with links: "Home", "Approval", "Transactions", "Batch Status", "Reports", "File Exchange", "Payment Export", "Maintenance", "Users", "Broadcasting", and "Documentation". The main content area displays a message: "Website authentication configuration saved successfully. Please use links on left and proceed to your deposit information."

The next time that the user logs into the system they will see the screens to the right.

The user will enter the office and login, and press enter.

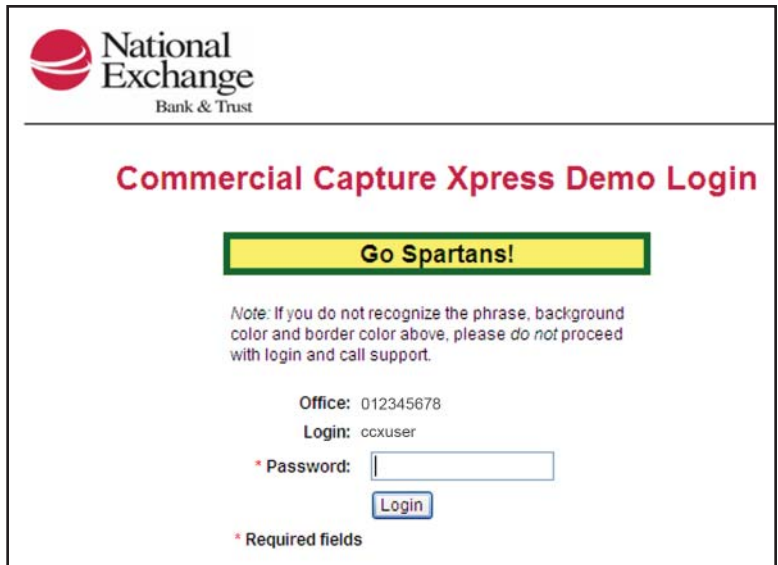


The screenshot shows the "Commercial Capture Xpress Demo Login" screen. It features the National Exchange Bank & Trust logo at the top. Below the logo, the title "Commercial Capture Xpress Demo Login" is displayed in red. There are two input fields: "\* Office:" and "\* Login:". Below the "Login" field is a blue "Continue" button. At the bottom, there is a note: "\* Required fields".

This will bring up a screen for the user to enter their password after verifying their phrase and color scheme before entering their password.

If the user indicated they wanted to trust that computer, they will proceed to CCX.

If the user has not used the computer or did not check the box requesting not to be asked the questions on that computer, the user will be asked one of the security questions on a random basis. The user will enter the answer, and press the "Submit Answer" button. They will then proceed to CCX.



The screenshot shows the "Commercial Capture Xpress Demo Login" screen. It features the National Exchange Bank & Trust logo at the top. Below the logo, the title "Commercial Capture Xpress Demo Login" is displayed in red. A yellow box with a green border contains the phrase "Go Spartans!". Below this is a note: "Note: If you do not recognize the phrase, background color and border color above, please do not proceed with login and call support." There are two lines of pre-filled information: "Office: 012345678" and "Login: ccxuser". Below this is a password field labeled "\* Password:" and a blue "Login" button. At the bottom, there is a note: "\* Required fields".

If you have any questions or concerns about CCX or the MFA process, please do not hesitate to contact us at 877-921-7700 or [businessbanking@nebat.com](mailto:businessbanking@nebat.com).